



# TRINITY LABAN STUDENTS' UNION EXTRAORDINARY GENERAL MEETING

Monday 30<sup>th</sup> January 2023, 6.00pm – , KCC Bar/Undercroft & Zoom Conference Call

## UNCONFIRMED MINUTES

### TLSU Executive Team Present:

Adriana Garcia Pinilla, President of TLSU (Chair)  
George Lewis, Students' Union Support Administrator (Minute Taker) *[ineligible to vote]*  
Euan Holwill, Vice President of Music  
Keith Coprew, Vice President of Dance  
Emma Gerrett, Vice President of Welfare  
Lewis Chinn, Undergraduate Music Officer  
Nivanthi Karunaratne, Postgraduate Music Officer

### Other TLSU Members:

4 Trinity Laban Students

No.	Item	Action
<b>1</b>	<b>Announcements</b>	
1.1	Apologies for Absence: TLSU Executive team were in full attendance except for the MT Officer who did not give apologies.	
<b>2</b>	<b>Minutes and Matters Arising</b>	
2.1	All approved.	
2.2	SS (former TLSU president) had no comments on matters arising from previous AGM.	
<b>3</b>	<b>Statement and Proposal from the Chair</b>	
3.1	TLSU President welcomed all those present.	
3.2	TLSU President set out their reasoning as to why they believed a payrise was warranted ( <i>Paper 03</i> ) VP of Music proposed the salary increase would be accompanied by a new 35 hour working week.	
3.3	Members were provided with 3 options: a) No salary increase b) Salary increase effective immediately (with a new 35 hour working week) c) Salary increase from August 1 <sup>st</sup> (with a new 35 hour working week)	



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	The members voted for the TLSU President's salary to increase effective immediately subject to approval from the board of governors.	
<b>4</b>	<b>Constitutional Changes</b>	
4.1	Section 2: Aims – inclusion of new clause 2.5 (paper 04) regarding apolitical stances. A member asked if TLSU would be able to post content regarding topics such as the Ukrainian war. A member explained this was related to NUS guidelines on Apolitical stances of SUs. It was proposed that this explanation be added onto the constitution in order that students were aware of the source as opposed to it being TLSU specific. The members agreed.	
4.2	Section 3: Membership – Students were presented with changes to clauses 3.2.1 and 3.2.4 with addition of a new clause, 3.2.4 with the addition of excluding TLSU members who are barred from events / bar. They were also presented with a new point as see in Paper 04. A member questioned how the barring would take place if the president was not there. It was concluded that the next senior person present will do so.	
4.3	Section 5: Officers of TLSU - Members were presented with changes to Section 5 with the updated terms to Vice-President Positions. With changes made to clauses 5.1, 5.3, 5.4, 5.9, 5.12 and the removal of 5.5 and 5.6. Members were also presented with the proposed new structure of TLSU. A member questioned the loss of welfare officers. This was clarified by the VP of Welfare who is currently fulfilling all officer roles due to two unsuccessful elections for those positions. The members agreed on Option C. Option C was a compromise made during the meeting where students will apply for the Sub-Team and express a preference and then the positions will be assigned post application based on the needs of TLSU. A member asked where the bands are for the Sub-Team honorariums. It was confirmed that this is not decided yet and is just performance based. The group proposed that within Option C, if an MT Sub-Team representative is not applied for, TLSU will take on a 4 <sup>th</sup> Sub-Team representative to be a 'spare'.	
4.4	Section 6 (New Section): Sub Team - Members were presented with a new section (6). This was broken to the students as to the proposed role of the Sub-Team Representatives. A member questioned the proposed two consecutive years. SS confirmed that this was a NUS guideline for Student Unions.	
4.5	Section 6(7): Elections - Members were presented with the grammatical changes made in the new Section 7.	
4.6	Section 7(8): TLSU Executive Committee - Members were presented with the grammatical changes made in the new Section 8.	
4.7	Section 8(9): General Meetings - Members were presented with Section 8 becoming Section 9. Students were shown a new clause 9.1.1 discussing complaints logs at the AGM seen in Paper 04.	



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4.8	Section 10(11): Finance - Members were presented with Section 10 becoming Section 11 which included, the removal of clause 10.6 (due to a cashless TLSU).	
4.9	Section 12(13) – Constitutional Amendments and Votes of Confidence - Members were presented with Section 12 becoming Section 13. With grammatical changes to 13.4 and two new clauses. 13.5 and 13.5.1 regarding TLSU executive committee dismissing members of the team as seen in Paper 04. PG Officer questioned if there would be a probation period after the TLSU Executive member has had their meeting and probation would be given on a case-to-case basis.	
4.10	Section 14(15): Complaints Procedure – Members presented with a new clause 15.3 regarding the new complaints log.	
4.11	Section 16(17) Interpretation – Members presented with an addition to 16.1 regarding handover taking place outside of term time.	
4.12	Schedule 1: Elections and Referenda – Members were presented with changes to clause 1.1 Returning officer. It was raised by the group that the deputy returning officer would be agreed in conjunction with the TLSU President. The group were reminded that the returning officer in place of SU administrator will work for Registry. Clause 1.3 is to be removed. All clauses regarding ballot boxes will be removed due to the use of moodle for voting. Clauses: 1.7.6, 1.7.9, 1.7.14 1.7.15. Clauses 1.7.12 and 1.7.13 rephrased to accommodate Moodle voting. Members were informed 1.8.1 would be changed to remove the coin toss and be replaced with a reopen of votes for those who have tied.	
4.13	Schedule I Part 2: New Section (Appointment of TLSU Sub-Team Representatives) – Members were presented with a new section. Part 2 showcase 6 points on how members of the Sub-Team will apply as seen in Paper 04. Members suggested the candidates should be sent out on the next working day of the SU Administrator as opposed to within 24 hours.	
4.14	Schedule II Part 3: Discussion – Members were presented with changes to Clause 3.1 regarding how members will address the chair as seen in Paper 04.	
4.15	Schedule II Part 5: Papers – Members were presented with a proposed change to clause 5.1 where online copies of agendas will now be available as well as paper copies.	
4.16	Appendix I Part 1: The President – Members were presented with changes to the Presidents job description. As seen in Paper 04 with the addition of the Brand and Communications officer, the removal of current officers and addition of sub-team to reflect the changes of the structure. The salary and working hours are also reflected in this change.	
4.17	Appendix I Part 2: Officers – Members were presented with changes to the current 4 VP positions to be renamed to officers. As well as reflecting new job descriptions to cover the now missing officer roles, this is clearly seen in the Welfare officer position. There is also the new added position of Brand and Communications Officer. This is seen in Paper 04. All officer descriptions now altered to add working with Brand and Communications officer.	

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4.18	Appendix I Part 3: Sub-Team Representatives – Members were presented with two options of sub-team representatives as seen in Paper 04. Option A had a job description for MT Sub-Team and generic terms for the other 3. Option B had a job description for all sub-team categories. MT, Academic, Welfare, Events. Members in agreement with the decision made in Item 4.3 asked that Option B be shown but students still apply for the sub-team but not a specific position and just express their interests. There is also the removal of all previous points under Part 3 to represent the removal of all former Officer Positions.	
4.19	Appendix III – 2.4: Review of Complaints – Members were presented with an additional clause, 2.4.4 discussing all formal complaints being documents and debriefs at the yearly AGM.	
4.20	All of the proposed changes were approved by the members. With Option C for 4.3 and Option B for 4.18.	
<b>5</b>	<b>TLSU President Contract</b>	
5.1	<p>Members received a draft of the proposed amendments to the TLSU President's contract. These were:</p> <ul style="list-style-type: none"> <li>• Inclusion of definitions relating to leave during key running of SU events; and</li> <li>• Alterations to the job description to represent constitutional changes agreed earlier in the EGM.</li> </ul>	
	Members agreed to the amendments subject to greater specificity being included in the contract as to a) taking time off in lieu and ensuring this was not possible at key times, such as freshers' fayre and summer ball; b) ensuring that the President was committed during term; and c) ensuring time off was communicated with the Registrar of Trinity Laban.	
5.2	The proposed changes were approved by the student body.	
<b>6</b>	<b>Any Other Business</b>	
6.1	No other business.	

Meeting Concluded at 19:26