



SUB-TEAM APPLPLICATION PACK 2025

Key Dates

Applications Open	Monday 16 th June - 9am
Applications Close	Friday 20 th June - 5pm
Reviews & Confirmation	Monday 23 rd June - Wednesday 25 th June
Handover (In Person)	7 th July - 11 th July + various points in July & August.

To apply for a position, you will need to submit the following:

- **A completed application form**
 - The application form includes a section where you will write up to 200 words as to why you are the right person for the position.
- **A recent headshot**

To **George Lewis (Returning Officer & Students' Union Administrator)** at
G.Lewis@trinitylaban.ac.uk

By Friday 20th June @ 5pm

What positions can you apply for?

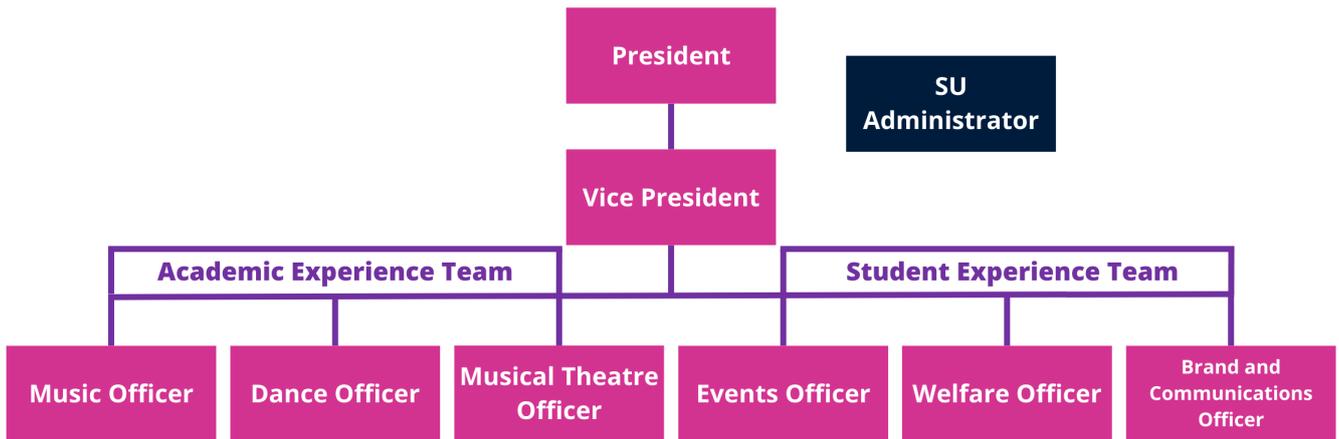
TLSU Sub-Team:

- 4 X Sub-Team Representatives

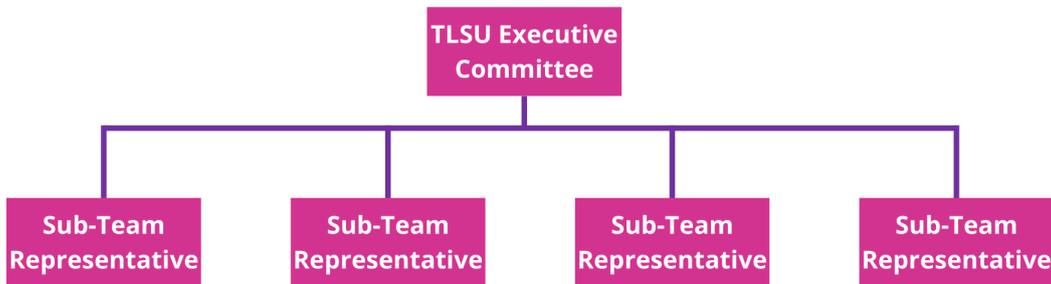
Note: *Sub-Team representatives are voluntary but eligible for a performance-based termly honorarium, not a salary.*

The SU Structure

TLSU Executive Committee



TLSU Sub-Team



Sub-Team Representatives are voluntary, but there is the potential to be awarded an honorarium. The amount for Sub-Team representatives is up to £100 per term.

See on the next page the eligibility requires for run for a position on TLSU.

Eligibility Requirements

As per the Extraordinary General Meeting of Trinity Laban Students' Union held in February 2025, TLSU now has eligibility criteria to apply for any position on the Students' Union.

Currently, the TLSU is an unincorporated membership association and therefore is unable to sponsor visas for applications without their eligibility to work in the United Kingdom. As such, applications for the role of TLSU President must be eligible to work in the UK for the period in question. TLSU or the Returning Officer may ask for evidence of eligibility before accepting a nomination.

Applicants for the role of TLSU President and/or any officer position must discuss their needs and support requirements with the Assistant Registrar (Quality & Governance) to ensure adequate support can be delivered to fulfil the role, prior to a nomination being accepted.

Applicants for the role of TLSU President and/or any officer or non-executive position must not have had a Trinity Laban student disciplinary complaint or Trinity Laban Students' Union complaint previously upheld against them

Applicants with an ongoing Trinity Laban student disciplinary complaint or Trinity Laban Students' Union complaint will be assessed on a case-by-case basis

Applicants for the role of TLSU President, Vice President and/or any officer position must be in good academic standing at the time of submitting a nomination form. Good academic standing means that students have no more than one failed or deferred assessment at the time the nomination form is submitted. Any nomination where a student has more than one deferred assessment will be dealt with on a case by case basis as determined by the Trinity Laban Registrar or their nominee. This criteria is in place to ensure students' applying for President/Vice President/Officer roles are able to fulfil their duties to the TLSU without it interfering with their ability to complete their programme.

Students' who do not meet these requirements need not apply

See on the next page the available positions and their responsibilities.

TLSU Sub-Team

Sub-Team Representatives are eligible for a performance-based honorarium at the discretion of the TLSU Executive team.

Sub-Team Representative (4 Positions)

This role can be filled by any student. They report to the TLSU Executive Team.

- Assist the TLSU Executive Committee with general SU matters including, but not limited to, event coordination and setup, and the production of student resources.
- Add to the breadth of student representation within TLSU
- Engage in all TLSU Campaigns, Events and Business as the executive committee sees fit
- Contribute feedback to the TLSU Executive Committee and wider TL community on TL matters
- To act in consideration of recommendations made by Officers, the Vice President and the President of TLSU
- Supply information to, but shall not attempt to counsel, students who have welfare concerns respecting confidentiality at all times. When necessary, shall refer students to the Trinity Laban’s Counselling and Student Support team or other relevant organisations.
- Work with all Executive Officers as needed by supporting them in fulfilling their duties in fulfilling their role

Note: *Sub-Team Representative positions are applied for and not elected. For more information on the application process please view Appendix I Part 2 of the TLSU Constitution. An email will be sent post-election with application information.*

To apply for a position, you will need to submit the following to G.Lewis@trinitylaban.ac.uk ...

- A completed application form
- A recent headshot

By Friday 20th June @ 5pm

Applications will be forwarded to the incoming TLSU Executive team for 2025/26 to be reviewed and confirmed the following week, you may be invited to meet the incoming team to discuss your application.

If you have any questions, please email: G.Lewis@trinitylaban.ac.uk

GOOD LUCK!